

### 3.6.3.5 Damage Assessment



YOUR ORGANIZATION  
STANDARD OPERATING PROCEDURES/GUIDELINES

**TITLE:** Damage Assessment

**SECTION/TOPIC:** Disaster Operations

**NUMBER:** 3.6.3.5

**ISSUE DATE:**

**REVISED DATE:**

**PREPARED BY:**

**APPROVED BY:**

X

Preparer

X

Approver

These SOPs/SOGs are based on FEMA guidelines FA-197

#### 1.0 POLICY REFERENCE

CFR

NFPA

NIMS

#### 2.0 PURPOSE

This standard operating procedure/guideline addresses procedures for rapid damage assessment of response areas immediately following a disaster; may include a more thorough assessment of damage at fire department facilities.

#### 3.0 SCOPE

This SOP/SOG pertains to all personnel in this organization.

#### 4.0 DEFINITIONS

These definitions are pertinent to this SOP/SOG.

#### 5.0 PROCEDURES/GUIDELINES & INFORMATION

##### 5.1 Procedures for Rapid Damage Assessment of Response Areas Immediately following a Disaster:

## ASSESSMENT

### a. INITIAL ASSESSMENT

All City personnel will assess the effects of the incident on themselves, their co-workers, facilities and equipment, and other areas under their responsibility. They will pass this initial assessment information up the chain of command to their Department Operations Centers (DOC) where it will then be collated and passed on to the Emergency Coordination Center (ECC).

Damage assessments and situation reports are created and given to the ECC which compiles the reports and forwards them on to the County and the State ECCs.

Critical documents used for reporting the incident include City Facility Reports and Situation Reports (SitReps). Other reports may also be required depending on the type of incident and whether it is proclaimed by local, state or federal authorities.

### **5.2 Thorough Assessment of Damage at Fire Department Facilities:**