

3.1.3.5 Alternate Radio Frequencies



YOUR ORGANIZATION
STANDARD OPERATING PROCEDURES/GUIDELINES

TITLE: Alternate Radio Frequencies

SECTION/TOPIC: Communications

NUMBER: 3.1.3.5

ISSUE DATE:

REVISED DATE:

PREPARED BY:

APPROVED BY:

X

Preparer

X

Approver

These SOPs/SOGs are based on FEMA guidelines FA-197

1.0 POLICY REFERENCE

CFR

NFPA

NIMS

2.0 PURPOSE

This standard operating procedure/guideline addresses the use of alternate radio frequencies on major incidents or incidents where the Incident Command/Incident Management System has been activated.

3.0 SCOPE

This SOP/SOG pertains to all personnel in this organization.

4.0 DEFINITIONS

These definitions are pertinent to this SOP/SOG.

5.0 PROCEDURES/GUIDELINES & INFORMATION

5.1 Use of Alternate Radio Frequencies on Major Incidents or Incidents where the Incident Command/Incident Management System has been activated:

Concept Of Operations

This section addresses the methods that are used to communicate between the Emergency Operations Center and the incident command personnel.

A. COMMUNICATIONS SYSTEM (See Attachment B for Radio Frequencies - Proprietary)**

1. The EOC shall communicate with field personnel, field command post, Mass Care facilities, and ambulance through proprietary internal radio systems.
2. The designated Public Information Officers (PIOs) shall communicate with Radio/TV stations through an established Multi Agency Critical Communications (MACC) line, and EAS. Refer to PNM MACC Operational and EAS script guides. A Joint Information Center (JIC) shall be established to develop all communications prior to release of the incident information.
3. Hospital shall use the City's proprietary radio system and telephone public network when appropriate.
4. RACES shall communication via the amateur communications networks.
5. Adjacent jurisdictions shall communicate through the City's proprietary radio system pre-configured conventional interfaces (patches).
6. The State EOC shall communicate through the City's proprietary radio system and Public Telephone Network (PTN).
7. Department of Homeland Security (DHS) jurisdictions shall communicate through the City's proprietary radio system preconfigured conventional interfaces (patches). All other Federal agency communications shall be established as they are identified.
8. Private sector organizations shall communicate through the PTN and EAS. The EAS system includes oral and printed text in multiple languages.
9. A prime requirement of all emergency organizations engaged in disaster and emergency operations is the requirement for an effective comprehensive telecommunications with all of involved and potentially involved elements. The magnitude of a particular situation determines the extent of the emergency response and the need for communications. The degree to which and the type of telecommunications systems that are utilized is directly related to the scope of the incident.
10. Primary radio communications system is fully redundant system and self-maintained with City personnel. Dispatch operations use the County Dispatch facility as the secondary. These facilities are self-maintained by City personnel.
11. Each agency is responsible for the operation of their associated equipment. Maintenance of system is the responsibility of the associated maintenance operation.
12. Communications requirements for agencies are addressed in the department's SOP.
13. Rumor control and public inquiries will be handled in the first instance by COA 311 (Citizen's Contact Center). They will refer both detailed inquiries and recurring rumors to EOC PIO for response, clarification, or attention through news media and press releases.