

3.6.1.7 Disaster Training



YOUR ORGANIZATION
STANDARD OPERATING PROCEDURES/GUIDELINES

TITLE: Disaster Training

SECTION/TOPIC: Organizing for Disaster

NUMBER: 3.6.1.7

ISSUE DATE:

REVISED DATE:

PREPARED BY:

APPROVED BY:

X

Preparer

X

Approver

These SOPs/SOGs are based on FEMA guidelines FA-197

1.0 POLICY REFERENCE

CFR

NFPA

NIMS

2.0 PURPOSE

This standard operating procedure/guideline addresses special systems and procedures to brief and train personnel on new roles, assignments, and work requirements.

3.0 SCOPE

This SOP/SOG pertains to all personnel in this organization.

4.0 DEFINITIONS

These definitions are pertinent to this SOP/SOG.

5.0 PROCEDURES/GUIDELINES & INFORMATION

5.1 Special systems and procedures to brief and train personnel on new roles, assignments, and work requirements:

GOAL:

To identify areas of need and develop training programs to assist our members to become more proficient in emergency service delivery, customer service, emergency incident management, safety, fire prevention, public safety education and personnel management and supervisory leadership.

Training is a critical function for any modern fire service agency. As our work becomes more complex and diversified, the knowledge required, professional standards, and government regulations lead to increases in overall training needs for the Department. Documentation and records management are essential elements of that process. Maintenance of existing key programs is vital.

Items identified requiring training program development or refresher training include:

- Driver/Operator/Training/Certification
- Violence in the Workplace
- Training for Acting Fire Captains and Battalion Chiefs
- Engineer and Captain Development Academy
- Personnel management and supervisory skills
- Diversity/Sexual Harassment/Hostile Work Environment

Key programs and opportunities that will continue to be provided are:

- Company development program
- Career seminar program offerings
- City Mandatory Supervisory Training I, II & III
- Incident Safety Officer Certification (all officers)
- Driver/ Operator/ Training/Certification
- Rope 1
- Advanced public executive training State University
- National Fire Academy attendance
- Captains probationary program
- Emergency medical technician (EMT) continuing education and re-certification
- Paramedic continuing education and re-certification, including toxicology
- Probationary firefighter training
- Basic Bi-lingual training program
- Computer training
- Minimum company standards and field operations exercises
- Hazardous material first responder continuing education
- Hazardous material technician continuing education
- Technical rescue training – confined space, high angle rescue, trench rescue, and water rescue
- Fire inspections and code enforcement
- External training opportunities (seminars, City Learning Center, State Fire School, etc.)

- Involvement of company officers in ongoing policy revision and program development
- Firefighter II Certification (International Fire Service Accreditation Congress, IFSAC)
- Quarterly Chief Officer Training
- Advanced Defensive Driving
- Tactical Training
- National Incident Management System Training (NIMS)
- Weapons of Mass Destruction Training (WMD)

5.2 New Roles:

5.3 Specific Assignment:

5.4 Work Requirements: